

## 8th of June 2022 Trinidad and Tobago Vacancies Table Of Content

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1. 3 Vacancy Types - ■ SECURITY OFFICERS ■ SECURITY PATROL DRIVERS (MANUAL VEHICLES) ■ SHIFT SUPERVISORS

### **3 Vacancy Types - ■ SECURITY OFFICERS ■ SECURITY PATROL DRIVERS (MANUAL VEHICLES) ■ SHIFT SUPERVISORS (MUST BE PRECEPTED)**

Essentia Limited is now hiring experienced and able-bodied persons for the positions of

- SECURITY OFFICERS
- SECURITY PATROL DRIVERS (MANUAL VEHICLES)
- SHIFT SUPERVISORS (MUST BE PRECEPTED)

for employment in the West, East and Central Trinidad.

Benefits include:

- PAID VACATION
- PAID SICK LEAVE
- DOUBLE TIME ON PUBLIC HOLIDAYS
- PROMPT FORTNIGHTLY PAYMENT OF WAGES
- STABLE AND REGULAR EMPLOYMENT

Requirements:

- MUST PASS A DRUG TEST
- MUST HAVE A CLEAN BACKGROUND
- MUST BE CLEAN SHAVEN WITH NEAT HAIRSTYLE
- MUST BE ABLE TO WORK (12) HOURS DAY AND NIGHT SHIFTS
- COPY OF NATIONAL IDENTIFICATION
- COPY DRIVER'S PERMIT (FOR SECURITY PATROL AND SUPERVISOR APPLICANTS)
- PRECEPT INFORMATION (FOR SUPERVISOR APPLICANTS)
- COPY BIRTH CERTIFICATE
- COPY PROOF OF ADDRESS
- PASSPORT SIZED PICTURE
- N.I.S NUMBER
- BANKING INFORMATION (BANK NAME AND ACCOUNT NUMBER)
- ACTIVE PERSONAL CELL PHONE NUMBER
- ACTIVE EMAIL ADDRESS

Interviews are conducted every Tuesday from 11am-2 pm at LP 56 Corner of Winnie Mohammed and Diego Martin Main Road.

☎ 299-0246

✉ [hr@essentiatt.net](mailto:hr@essentiatt.net)

UNSUITABLE APPLICANTS WILL NOT BE

CONTACTED.

[\[View file #1637 online\]](#)



**ESSENTIA**  
IRONCLAD ASSET PROTECTION

# WE'RE HIRING

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Security Officers, Security Patrol Drivers,  
Shift Supervisors

## 2. Accounts Clerk vacancy

### Accounts Clerk vacancy

□□Accounts Clerk

□□Duties and Responsibilities:

Analyze, organize and manage customer invoices.

Receive payment and be responsible for all aspects of collections.

Research and resolve customer problems related to billing and payment.

Verify and record business transactions.

Prepare and manage account statements.

Perform reconciliation of daily and monthly revenues.

Provide guidance to staff when needed.

Prepare financial reports, expense reports, revenue reports, and trial balance reports, etc for management.

Manage check transactions and payments.

Assist in procurement, payroll, and budget preparation activities.

Participate in month end account closing activities.

Perform account payable and receivable transactions.

Maintain confidentiality and security of accounting information pertinent to the Company.

□□The incumbent will be required to:

Have a first degree in Accounting or have COMPLETED Level I ACCA, and be pursuing Level 2 ACCA;

Have two to three (2 - 3) years Accounting Experience in a customer service environment;

Have knowledge and experience working with Accounting software (eg SAGE; Quikbooks etc) and Microsoft Excel ;

Have extensive knowledge and working experience with Microsoft Word; Excel and PowerPoint.

Have extensive knowledge and skill with email and other communication tools;

Have extensive knowledge and experience implementing and working with electronic and manual filing systems.

Have excellent written and verbal communication skills.

Provide at least two (2) written professional recommendations.

Consideration will be given to Candidates with: a valid Trinidad and Tobago Driver's Permit, and access to a reliable vehicle.

In addition to the stated requirements, emphasis will also be placed on the following values (which the Company considers critical to our hiring process):

□□LOYALTY (and respect for Confidentiality)

□□Dedication

□□Committment

□□Keen commitment to attendance and time management

□□Understanding of the protocol associated with various organizational tiers, and business associates.

□□HONESTY and Integrity

□□A highly creative and innovative style of thinking

□□Initiative and open-mindedness

□□Patience and determination

□□Respect for, and willingness to participate positively a team building environment

□□Kindly note: Applications (cover letter and resume) should be emailed to

[hrs@magicaexpressionslimited.com](mailto:hrs@magicaexpressionslimited.com)

Two (2) references - names and valid phone numbers must provided.

[\[View file #1638 online\]](#)



Magical Expressions ©

*Vacancy for*  
**Accounts Clerk**

Applications should be emailed to  
[hrs@magicaexpressionslimited.com](mailto:hrs@magicaexpressionslimited.com)  
or delivered by hand to:  
#4 Gaston Street, Lange Park, Chaquanas.



### 3. AccountsAssistant-Receivables Vacancy

## AccountsAssistant-Receivables Vacancy

We're expanding our team and hiring an Accounts Assistant-Receivables. If you are interested in joining a great team send your resume to Davika at [davika@isltrinidad.com](mailto:davika@isltrinidad.com) by June 14th.

[\[View file #1639 online\]](#)

**IF YOU HAVE STRONG RECEIVABLES EXPERIENCE AND ACCOUNTING TRAINING..SEND US YOUR RESUME!**



### **WE'RE HIRING AN ACCOUNTS ASSISTANT - RECEIVABLES**

- The Accounts Receivable Clerk is responsible for ensuring all payments for services rendered by the Company are received and accurately accounted for.

#### **ESSENTIAL TRAINING & EXPERIENCE:**

- Associate Degree in Accounting or equivalent
- Knowledge of accounting principles and software
- 2 -3 years in a receivables role
- Proficient in MS Office Suite
- Must possess...
  - Excellent interpersonal and communication skills
  - Effective time management skills
  - High organizational skills
  - A high degree of professionalism and integrity.
- Must be a goal-oriented team player who is motivated, flexible and takes initiative.

Simply send your resume to [davika@isltrinidad.com](mailto:davika@isltrinidad.com) by June 14th, 2022

**INTERNATIONAL SHIPPING LIMITED**

## 4. DRanch COok Vacancy

**DRanch COok Vacancy**

We are seeking a Cook for our Brentwood Chaguanas location. Interested persons should reside in Chaguanas and can contact 476-9028

[\[View file #1640 online\]](#)

**COOK**

We are seeking a Cook for our Brentwood Chaguanas location. Interested persons should reside in Chaguanas and can contact 476-9028.

**#DRanchTT #BBQ #TheBestInTown**

## 5. Experienced Customer Service Representative Vacancy

### **Experienced Customer Service Representative Vacancy**

Employer / Facebook page: Hott Stuff Styles

VACANCY!!

Are you fashion forward with a Great Personality and an Ability to Multi task?

Experienced Customer Service Representative..

CHAGUANAS BRANCH.

Mon to Saturday 10am till 5pm

Must be honest reliable and customer service oriented.

Should be able to provide references from last place of employment and Police Certificate of Character.

INBOX OR

Email Resume to : [adupraj@gmail.com](mailto:adupraj@gmail.com)

Unsuitable applicants will not be acknowledged.

[\[View file #1641 online\]](#)





6. Experienced Diesel Techs needed

## Experienced Diesel Techs needed

Employer / Facebook page: Prabhu's Auto Parts Ltd

Call us at 662-5602 or whatsapp us on 473-2514 for more info.

[\[View file #1642 online\]](#)



7. Export Sales Executive Vacancy

## **Export Sales Executive Vacancy**

Export Sales Executive Vacancy  
[\[View file #1643 online\]](#)



V A C A N C Y



**We're  
Expanding  
Our Team**

**EXPORT  
SALES EXECUTIVE**

**JOB REQUIREMENTS:**

- Diploma in Marketing, International Business or Management or any equivalent qualifications
- A minimum of five (5) GCE/ CXC O' Levels, two (2) of which must be English Language and Mathematics
- At least two (2) years sales experience working in an FMCG Industry and in the export market
- Ability to work flexible hours and to travel abroad
- Ability to work in a fast pace, dynamic environment
- Computer Literate – MS Office
- Candidate must own or have access to a reliable motor vehicle
- Valid Passport

✉ Send your CV to: [resume@kccandy.com](mailto:resume@kccandy.com)  
With subject: **Export Sales Executive**

Deadline for application **Saturday 25th June, 2022**

*We Make Life Sweeter!*



8. Import Export Documentation and Shipping Logistics Co-ordinator Vacancy

## **Import Export Documentation and Shipping Logistics Co-ordinator Vacancy**

We're expanding our team!

Deadline for interested Applicants is 25th June 2022!

We advise that only suitably qualified applicants will be considered

[\[View file #1644 online\]](#)



# WE'RE EXPANDING OUR TEAM

## IMPORT & EXPORT DOCUMENTATION & SHIPPING LOGISTICS CO-ORDINATOR

### JOB REQUIREMENTS:

- Five (5) CXC or CSEC O' Levels inclusive of Mathematics and English Language
- Holder of a Grade 1 or 2 Custom Clerk License
- An associate Degree in Supply Chain & Logistics will be an asset
- Three (3) years experience in Import and Export Shipping & Documentation Logistics
- Computer Literate – MS Office

✉ Send your CV to: [resume@kccandy.com](mailto:resume@kccandy.com)

With subject: **Import & Export Documentation & Shipping Logistics Co-ordinator**

Deadline for application **Saturday 25th June, 2022**

*We Make Life Sweeter!*

9. Tutors wanted for FRENCH, PHYSICS & ADD MATHS

## Tutors wanted for FRENCH, PHYSICS & ADD MATHS

VACANCY: FRENCH, PHYSICS & ADD MATHS

TUTORS

Send resume: [nets.tutoring.services@gmail.com](mailto:nets.tutoring.services@gmail.com)

[\[View file #1645 online\]](#)



# WE ARE HIRING

**PART TIME ONLINE  
SECONDARY TEACHERS**

**APPLY NOW:  
[NETS.TUTORING.SERVICES@GMAIL.COM](mailto:NETS.TUTORING.SERVICES@GMAIL.COM)**

10. Wanted - Experienced Host or Hostess - Experienced Servers

## **Wanted - Experienced Host or Hostess - Experienced Servers**

Guess what?! ☺☺  
We are HIRING!!

Join the Touch N Taste Team at #8 West Boundary  
Street, California! ☺☺☺☺☺

We're looking for:

- Experienced Host/Hostess
- Experienced Servers

Send your resume to:

☺☺touchntastegroup@gmail.com  
☺☺or via WhatsApp at 489-1468

We're looking for you!!♥  
[\[View file #1646 online\]](#)



# WE ARE HIRING!

## WE'RE LOOKING FOR:

- EXPERIENCED HOST/HOSTESS
- EXPERIENCED SERVERS

SEND YOUR RESUME TO:  
[TOUCHNTASTEGROUP@GMAIL.COM](mailto:TOUCHNTASTEGROUP@GMAIL.COM)  
OR VIA WHATSAPP AT 489-1468

## WE'RE LOOKING FOR YOU!



## 11. ToyMart Wants a Sales Clerk

**ToyMart Wants a Sales Clerk**

ToyMart Wants a Sales Clerk  
[\[View file #1647 online\]](#)



*We're Hiring*  
**SALES CLERK**

**Would you like to be paid to have fun? Well Toymart is just the place for you.**

**If you .....**

- Love interacting with kids
- Love experimenting with different brands and types of toys
  - Are, a resourceful person who takes pride in your job
- Are positive, friendly, punctual, confident and a team player
  - Have experience in the field of sales especially in toys

**THEN WE ARE LOOKING FOR YOU!**

- Competitive Starting Wage
  - Paid Vacation
- Product Training Sessions
- Customer Service Training
- A relaxed and fun work atmosphere
  - Fun work events

**We are currently hiring at our Westmall Store 637-9079**  
**Resumes can be dropped off at the store...Come be a part of the Toymart Team.**

12. Assistant Chef needed

## Assistant Chef needed

NOW HIRING: Assistant Chef. Persons must have experience in the Food & Beverage industry

[\[View file #1648 online\]](#)



**Silhouettes**  
Restaurant & lounge

# NOW HIRING

SILHOUETTES RESTAURANT & LOUNGE  
IS SEEKING WORKERS  
FOR THE FOLLOWING POSITIONS

**- ASSISTANT CHEF -**

INTERESTED PERSONS MUST BE FULLY VACCINATED  
PICTURE ID REQUIRED

Please send resumes to  
[silhouetteslounge@hotmail.com](mailto:silhouetteslounge@hotmail.com)

Contact us at 354-8180 for more info.



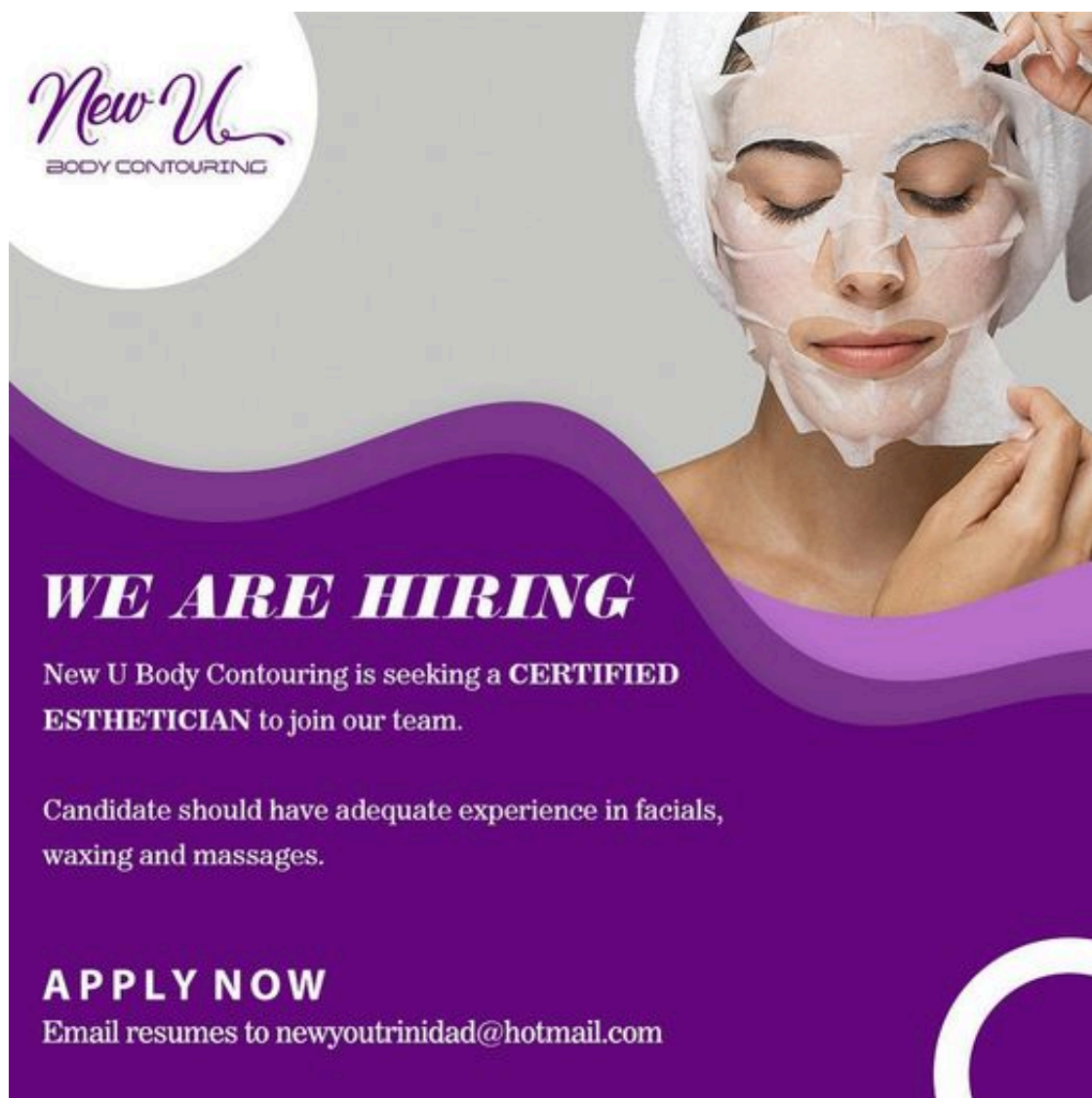
13. Certified Esthetician Needed in Woodbrook

## Certified Esthetician Needed in Woodbrook

Location: Woodbrook

We are hiring! Send us your resumes to:  
[newyoutrinidad@hotmail.com](mailto:newyoutrinidad@hotmail.com)

[\[View file #1649 online\]](#)



**New U**  
BODY CONTOURING

**WE ARE HIRING**

New U Body Contouring is seeking a **CERTIFIED ESTHETICIAN** to join our team.

Candidate should have adequate experience in facials, waxing and massages.

**APPLY NOW**  
Email resumes to [newyoutrinidad@hotmail.com](mailto:newyoutrinidad@hotmail.com)



14. Chaguanas Underwriter needed

## Chaguanas Underwriter needed

We are hiring! ☐☐

To apply, email your resume to:  
[contactus@sterlingins-tt.com](mailto:contactus@sterlingins-tt.com)

### GENERAL REQUIREMENTS OF THE POSITION:

1. Good organizational and time management skills
2. Develop relationships with clients and underwriters to enhance new and ongoing business, including constant communication with them
3. For assigned client portfolios, manage all account documentation and filing
4. Request and follow-up for policies and endorsements from insurer.
5. Must be able to understand and analyze necessary components of insurance policies.
6. Follow up on cancellation and non-renewal notices
7. Must ensure continuous professional development requirements are fulfilled

### EDUCATION & EXPERIENCE REQUIREMENTS:

1. Degree or Diploma in Business Administration, Management or finance
2. Proficient in Microsoft word and excel
3. Experience in insurance (this is not mandatory)
4. Excellent communicator (Verbal & Written)
5. Ability to commit to deadlines.
6. Passionate and Polite.

[\[View file #1650 online\]](#)



STERLING INSURANCE SERVICES LIMITED

*A Business of Caring*



**WE ARE  
HIRING**

**UNDERWRITER**

**Location: Chaguanas**

**To apply, email your resume to:  
[contactus@sterlingins-tt.com](mailto:contactus@sterlingins-tt.com)**

15. Drivers wanted at Unqueue

## Drivers wanted at Unqueue

WE ARE HIRING!!! ☐☐

Do you have a license and vehicle in good condition?  
Do you need work?

Unqueue is looking for punctual, responsible delivery drivers who take pride in getting the job done and getting to their destination safely. ☐☐☐

Must have a valid driver's license, access to a vehicle, and a knack for customer service. ☐

If this sounds like you, click the link in our below to find out how to apply!

☐☐ <https://apps.apple.com/tt/app/unqueue-drivers/id1520146525>

☐☐ [https://play.google.com/store/apps/details?id=com.unqueue.driver&hl=en\\_US&gl=US](https://play.google.com/store/apps/details?id=com.unqueue.driver&hl=en_US&gl=US)

Let's hit the road together!

[\[View file #1651 online\]](#)

*Drivers  
wanted!*

**un**queue.

## 16. Full Time Pharmacist Needed

**Full Time Pharmacist Needed**

The medl team is growing! If you're looking for a new opportunity and are interested in joining the medl team, we would love to hear from you!

You can find more information at:  
<https://www.medl.co/jobopenings>

[\[View file #1652 online\]](#)

**medl**

# WE'RE HIRING!

## Full-Time Pharmacist

**Full job description:**  
Link in caption

**How to apply:**  
Interested candidates can contact the medl Head Office at 610-6335 or send their CV to [hello@medl.co](mailto:hello@medl.co)



## 17. Relief Salesman Wanted

### **Relief Salesman Wanted**

#### RELIEF SALESMAN VACANCY

We are currently looking for a RELIEF SALESMAN for our Cigarettes Department located in Golconda.

If you have at least 3 O'Levels, including English and Mathematics, OR two to three (2-3) years working experience in a sales environment and Valid Heavy T driver's permit with two (2) years driving experience, click on the below link to complete our online application form.

Deadline - Friday 10th June, 2022 at 5:00 p.m.

<https://forms.office.com/r/Saxc83d41j>

NOTE : Please ensure that your resume is submitted to the e-mail address provided at the end of the application form - applications without resumes would not be considered

[\[View file #1653 online\]](#)

# CAREER OPPORTUNITY

## RELIEF SALESMAN

We are currently looking for a  
**RELIEF SALESMAN**  
for our Cigarettes Department  
located in Golconda.

If you have at least 3 O'Levels, 2-3 years  
working experience in a sales  
environment, and a Valid Heavy T driver's  
permit with two (2) years driving  
experience, click on the below link to  
complete our online application form.

Deadline - Friday June 10, 2022



**Only shortlisted applicants  
will be contacted**

## 18. Truck Driver Wanted

**Truck Driver Wanted**

□□□□□□ □□□□□□□□□□□□

Position: Truck Driver

Truck size: 3-ton

Part-Time

□□□□□□□□ □□□□ □□□□□□□□ □□□□:

(1) Lift/Load materials onto and off from truck when required

(2) Properly understand all delivery and order documents to ensure materials are delivered/collected correctly

(3) Be safety conscious and knowledgeable on loading/offloading vehicle

(4) Must have at least (5) years experience driving similar type vehicles

Call or message us today for further details.

□□□□□□ #14 □□□□□□□□□□□□ □□□□□□ □□□□□□□□, □□'□□□□□□□□□□□□

□□720-□□□□□□□□□□(8235)

[\[View file #1654 online\]](#)

**WE ARE HIRING!**

# TRUCK DRIVER

Call or message us today!

**868-720-VBEL(8235)**

**VBEL HARDWARE**  
AT YOUR FINGERTIPS...

LP#14 PIARCO OLD ROAD, D'ABADIE

868-720-VBEL

19. Zaza Steakhouse & Grill seeks a part time waiter, waitress and cashier

## **Zaza Steakhouse & Grill seeks a part time waiter, waitress and cashier**

Zaza Steakhouse & Grill is looking to recruit a part time worker!!!

All applicants can send resumes and a passport size photograph to [zazasteakhouse@yahoo.com](mailto:zazasteakhouse@yahoo.com) or what's app 355-4500.

Thank you

[\[View file #1655 online\]](#)



# ZAZA

STEAKHOUSE & GRILL

Call Us at  
(868) 355-4500

59 Southern Main Road,  
La Romain, San Fernando

## WE'RE HIRING!

**PART-TIME WAITER/ WAITRESS/ CASHIER**  
Thursday - Sunday

*Join Our Team!*

Send your resumes to  
[zazasteakhouse@yahoo.com](mailto:zazasteakhouse@yahoo.com)



