

24th of October 2022 Trinidad and Tobago Vacancies Table Of Content

1. Growing company in South need DRIVER	2
2. Joiners and Carpenters wanted, must have experience.	3
3. Personal Chef Needed	4
4. 8 Restaurant Vacancies	5
5. Accounts Clerk Vacancy	6
6. Administrator - Bookkeeper wanted	7
7. Barber Wanted	10
8. Branch managers and Sales Associates Wanted	12
9. Carpenter Wanted at Europa	14
10. CSR Sales Admin Assistant Vacancy	15
11. Custodian Vacancy	16
12. Dietitian wanted at Europa	17
13. Expert Buyer Needed	18
14. Femal Sales Clerk Vacancy	19
15. Food Delivery Drivers Wanted	21
16. General Assistant Wanted at Europa	22
17. Hotel Services Coordinator wanted at Europa	23
18. HSE Advisor wanted at Europa	24
19. Inventory Clerk Needed	25
20. Legal Assistant Vacancy	26
21. Line Cooks Wanted	29
22. Machine Operators Wanted	30
23. Plumber Wanted at Europa	31
24. Production Worker Vacancy	32
25. Sales Associate Vacancy in Arouca	33
26. Salesperson Vacancy	34
27. Seasonal Workers Wanted	37
28. Office Assistant Vacancy	38

1. Growing company in South need DRIVER

Growing company in South need DRIVER

Growing company in South need DRIVER

Immediate employment

Call 756 9231

[\[View file #5371 online\]](#)



VacancyAd.com/tt
Trinidad and Tobago

2. Joiners and Carpenters wanted, must have experience.

Joiners and Carpenters wanted, must have experience.

Joiners and Carpenters wanted, must have experience.

Contact- 719-7991 or 716-0435

[\[View file #5913 online\]](#)



VacancyAd.com/tt
Trinidad and Tobago

3. Personal Chef Needed

Personal Chef Needed

Please see Requirements before Applying

- RELATED JOB EXPERIENCE
- LOCAL/CREOLE/INDIAN AND ITALIAN MENU

- MUST POSSESS A VEHICLE

[\[View file #6213 online\]](#)



4. 8 Restaurant Vacancies

8 Restaurant Vacancies

8 Restaurant Vacancies

[\[View file #6214 online\]](#)



WE'RE HIRING

All applicants must
WhatsApp their
resume to
1-868-473-8205

Vacancies

Restaurant Manager

Pastry Chef

Line Cook

Prep Staff

Servers

Hostess

Dishwasher

Requirements

Please state the position
you are applying for with
your message.

5. Accounts Clerk Vacancy

Accounts Clerk Vacancy

Accounts Clerk Vacancy
[\[View file #6215 online\]](#)

**WE'RE
HIRING!**

**JOIN OUR DYNAMIC &
EXPANDING TEAM**

POSITION
ACCOUNTS CLERK

**MUST HAVE
KNOWLEDGE
OF PEACHTREE / SAGE**

SEND RESUMES TO
RAIDAMDISTRIBUTORS@GMAIL.COM

6. Administrator - Bookkeeper wanted

Administrator - Bookkeeper wanted

Administrator - Bookkeeper wanted

[\[View file #6216 online\]](#)



The Cloth

Sponsored · 



we're hiring a part-time administrator / book-keeper at our atelier on 24 erthig road, belmont. send us your CV!

T H E CloTh is hiring

Administrator / Book-keeper


Part-time. Minimum of five (5) years' experience in sales/customer service, preferably in the Fashion Industry, three (3) years of which must have been involved with Customer Service, Office Administration and Accounting



Send CV to
admin@thecloth.com

Messenger

We're hiring Admin!

 **Send message**

7. Barber Wanted

Barber Wanted

Barber Wanted

[\[View file #6217 online\]](#)

**Join our team. Visit the salon or
call 705-3869**



**Barber
Wanted**



8. Branch managers and Sales Associates Wanted

Branch managers and Sales Associates Wanted

Branch managers and Sales Associates Wanted

[\[View file #6218 online\]](#)

VACANCY



**ST. AUGUSTINE
PRIVATE HOSPITAL**
where patients come first

MEDICAL LABORATORY TECHNICIANS

The St Augustine Private Hospital invites bright and energetic applicants for the post of Medical Laboratory Technician. Successful applicants would be engaged in assisting the Clinical and Laboratory Director in developing and managing new diagnostic techniques in an ultramodern medical laboratory within a clinical environment.

All applicants must possess a Diploma in Medical Laboratory Technology with at least 2 years' experience working in a recognized laboratory environment. In addition to technical and analytic competence, the incumbent must be a critical thinker and have the ability to thrive in a high performance and high accountability environment. Good communication skills and computer literacy are desirable assets.

The post also demands honesty, integrity and a high level of confidentiality.

If you match the job criteria and are available for full-time employment, please submit your application to the following address:

**Chief Human Resource Officer
St. Augustine Private Hospital
2-4 Austin Street, St Augustine**

**Or Email: hr@saphtt.com
Website: www.saphtt.com**

Deadline for Applications: Monday 31st October, 2022

We thank all applicants for your interest. Persons who meet the qualifications and experience required for the position will be contacted. All applications received will be strictly confidential.

9. Carpenter Wanted at Europa

Carpenter Wanted at Europa

Carpenter Wanted at Europa

[\[View file #6220 online\]](#)



JOIN OUR SOUTHERN FACILITY MAINTENANCE TEAM

Point Fortin, La Brea, and environs

Carpenter

- *Craftsman Certificate in Joinery, woodwork/related skill OR*
- *5 years relevant experience*
- *Experience in general repairs e.g. doors, locks, ceilings, gypsum, wood/concrete surfaces*

Plumber

- *Craftsman Certificate in plumbing or related skill OR*
- *5 years relevant experience*
- *Experience in troubleshooting, installation and repairs of fixtures and fittings, a very good working knowledge and understanding of pumps and water heaters. Able to isolate water supply.*

General Assistant

- *Craftsman Certificate or training in plumbing/electrical/AC/pumps*
- *2 years relevant experience maintenance of swimming pools, use of hydro blasting equipment, basic troubleshooting and repairs of split/window type air-condition units and water pumps. general carpentry/facility upkeep.*

Email your CV to : trinidadjobs.europa@gmail.com

10. CSR Sales Admin Assistant Vacancy

CSR Sales Admin Assistant Vacancy

CSR Sales Admin Assistant Vacancy

[\[View file #6222 online\]](#)

rfs
TRINIDAD

We Are
HIRING!

CSR / SALES Administrative Assistant

PRIMARY DUTIES AND RESPONSIBILITIES:

1. Maintaining a positive, empathetic, and professional attitude toward customers.
2. Respond promptly to customer inquiries.
3. Acknowledging and resolving customer complaints.
4. Processing orders, forms, applications, and requests.
5. Keeping records of customer interactions, transactions, comments, and complaints.
6. Providing feedback on the efficiency of the customer service process.
7. Ensure customer satisfaction and provide professional customer support.
8. Assist with Social Media Management

Apply Now

Send Resume To
↓
hr@lrfsgroup.com

11. Custodian Vacancy

Custodian Vacancy

Custodian Vacancy

[\[View file #6224 online\]](#)

WE ARE HIRING

Custodians

Candidates must be willing to work on the weekend & should have commercial cleaning experience.

Email Your
Resume to:

servus_hr_dept@servus.co.tt



12. Dietitian wanted at Europa

Dietitian wanted at Europa

Dietitian wanted at Europa

[\[View file #6225 online\]](#)


**JOIN OUR SOUTHERN
FACILITY MAINTENANCE TEAM**
Point Fortin, La Brea, and environs

Hotel Services Coordinator

- *Necessary experience/qualifications for coordinating day to day operations.*
- *Completed advanced level in Food Service or Culinary Arts or Hotel Mang or 3 years exp in relevant industry*
- *HACCP and/or ISO14002,*
- *Computer Literate, Customer Service*

Dietitian

- *Registered dietitian local or international with relevant training & Qualifications*
- *5 yrs professional experience*

HSE Advisor

- *NEBOSH Level 3 Certificate in Health and Safety or any equivalent professional qualification; OR OSHA 510 General Industry Standards Certification; And*
- *Must be knowledgeable and experienced in the use of analytical safety equipment*
- *2 years relevant experience*
- *Valid First Aid/CPR*

Email your CV to : trinidadjobs.europa@gmail.com

13. Expert Buyer Needed

Expert Buyer Needed

Expert Buyer Needed
[\[View file #6226 online\]](#)



Vacancy Expert Buyer

OBJECTIVE:

- Carry out all the activities necessary to purchase goods and/or services/subcontracts, in compliance with given cost/time/quality requirements and with Corporate/Company policies and standards and work instructions.

RESPONSIBILITIES AND DUTIES:

- Issue to vendors the Request for Quotation based on given purchasing request
- Support the vendors during the preparation of the technical/commercial proposals with obligation of confidentiality about the related bid info
- Prepare the commercial/economic bid tabulation to compare different proposals and suggest actions to be taken to improve bid result and/or select the vendor
- Lead the commercial/economic negotiation
- Prepare the purchase order/subcontract based on standard General Terms and Conditions and Project Special Conditions, if any, and managing possible deviations
- Close out the bid process receiving purchase/subcontract confirmation by selected vendor and informing the unsuccessful vendors about negative result of their bid
- Follow up and negotiate, if necessary, purchase order/subcontract revisions
- Perform the assigned activities in compliance with procedures and provided systems and tools
- Check and comment the technical documentation received with the Purchase Requisition and Technical Evaluation
- Manage contractual documentation (Archive) before the issue to centralized archive

EXPERIENCE AND SKILLS:

- At least 3-4 years' experience in the position
- Knowledge of typical ERP system, SAP preferred
- Familiar with a typical procure-to-pay process and Oil & Gas Project procurement management
- Familiar with vendors' qualification & vendors' performance processes

EDUCATION:

- At least 5 subjects at CSEC inclusive of Mathematics and English
- Degree/Certificate in Engineering (or other STEM) or Business Management
- Competent in Microsoft Word, Excel, PowerPoint

Please send your resume with the subject "BUYER" to saipemgcareers@saipem.com
Please note, the closing date for applications is October 28th, 2022.

Qualified candidates will be contacted.

14. Femal Sales Clerk Vacancy

Femal Sales Clerk Vacancy

Femal Sales Clerk Vacancy

[\[View file #6227 online\]](#)



FEMALE SALES CLERK NEEDED! PENAL-DEBE

CRITERIA:

- ✓25-30years
- ✓enthusiastic about beauty and fashion
- ✓honest
- ✓friendly
- ✓customer oriented
- ✓willingness to learn.

**CALL: 728- 9104/
359-9064**

15. Food Delivery Drivers Wanted

Food Delivery Drivers Wanted

Food Delivery Drivers Wanted

[\[View file #6229 online\]](#)**Now hiring****-Food delivery
driver**

- Must have own vehicle**
- Certificate of good Character**
- Must know routes in and around Central**
- Must have a good working smartphone with data**

-Attractive rates

WhatsApp
message-
472-6156
For more info

16. General Assistant Wanted at Europa

General Assistant Wanted at Europa

General Assistant Wanted at Europa

[\[View file #6230 online\]](#)



JOIN OUR SOUTHERN FACILITY MAINTENANCE TEAM

Point Fortin, La Brea, and environs

Carpenter

- *Craftsman Certificate in Joinery, woodwork/related skill OR*
- *5 years relevant experience*
- *Experience in general repairs e.g. doors, locks, ceilings, gypsum, wood/concrete surfaces*

Plumber

- *Craftsman Certificate in plumbing or related skill OR*
- *5 years relevant experience*
- *Experience in troubleshooting, installation and repairs of fixtures and fittings, a very good working knowledge and understanding of pumps and water heaters. Able to isolate water supply.*

General Assistant

- *Craftsman Certificate or training in plumbing/electrical/AC/pumps*
- *2 years relevant experience maintenance of swimming pools, use of hydro blasting equipment, basic troubleshooting and repairs of split/window type air-condition units and water pumps. general carpentry/facility upkeep.*

Email your CV to : trinidadjobs.europa@gmail.com

17. Hotel Services Coordinator wanted at Europa

Hotel Services Coordinator wanted at Europa

Hotel Services Coordinator wanted at Europa

[\[View file #6231 online\]](#)


**JOIN OUR SOUTHERN
FACILITY MAINTENANCE TEAM**
Point Fortin, La Brea, and environs

Hotel Services Coordinator

- *Necessary experience/qualifications for coordinating day to day operations.*
- *Completed advanced level in Food Service or Culinary Arts or Hotel Mang or 3 years exp in relevant industry*
- *HACCP and/or ISO14002,*
- *Computer Literate, Customer Service*

Dietitian

- *Registered dietitian local or international with relevant training & Qualifications*
- *5 yrs professional experience*

HSE Advisor

- *NEBOSH Level 3 Certificate in Health and Safety or any equivalent professional qualification; OR OSHA 510 General Industry Standards Certification; And*
- *Must be knowledgeable and experienced in the use of analytical safety equipment*
- *2 years relevant experience*
- *Valid First Aid/CPR*

Email your CV to : trinidadjobs.europa@gmail.com

18. HSE Advisor wanted at Europa

HSE Advisor wanted at Europa

HSE Advisor wanted at Europa

[\[View file #6232 online\]](#)


**JOIN OUR SOUTHERN
FACILITY MAINTENANCE TEAM**

Point Fortin, La Brea, and environs

Hotel Services Coordinator

- *Necessary experience/qualifications for coordinating day to day operations.*
- *Completed advanced level in Food Service or Culinary Arts or Hotel Mang or 3 years exp in relevant industry*
- *HACCP and/or ISO14002,*
- *Computer Literate, Customer Service*

Dietitian

- *Registered dietitian local or international with relevant training & Qualifications*
- *5 yrs professional experience*

HSE Advisor

- *NEBOSH Level 3 Certificate in Health and Safety or any equivalent professional qualification; OR OSHA 510 General Industry Standards Certification; And*
- *Must be knowledgeable and experienced in the use of analytical safety equipment*
- *2 years relevant experience*
- *Valid First Aid/CPR*

Email your CV to : trinidadjobs.europa@gmail.com

19. Inventory Clerk Needed

Inventory Clerk Needed

Inventory Clerk Needed
[\[View file #6233 online\]](#)



We are HIRING!

Inventory Clerk

Physical Stock Counts and Data Entry
(Entry Level Position)

- Must be experienced in conducting physical stock counts.
- Must be familiar with basic accounting procedures and software.
- Proficient use of Microsoft Excel and Microsoft Word.
- Must possess excellent interpersonal / communication skills.
- Ability to perform tasks as requested and provide immediate feedback.
- At least 2 years experience in a similar position.
- Five (5) O' Levels, inclusive of Mathematics and English.
- Pursuing accounting qualification would be an asset.

Please email applications to vacancy@rotoplastics.co.tt
Applications must be submitted by **October 31st, 2022**

20. Legal Assistant Vacancy

Legal Assistant Vacancy

Legal Assistant Vacancy
[\[View file #6235 online\]](#)



COUVA/TABAQUITE/TALPARO REGIONAL CORPORATION
Public Relations Unit
4-6 Railway Road, Couva
Telephone 636 1389 Email: pr.ctrc@gmail.com

VACANCY

LEGAL ASSISTANT

The Chief Executive Officer, at the Couva Tabaquite Talparo Regional Corporation, is currently accepting applications for the position of a **LEGAL ASSISTANT**. **Deadline for submission of applications is Friday 28th October 2022.**

JOB SUMMARY

The incumbent is required to perform professional legal work at the Corporation under the direct supervision of the Corporate Secretary. Duties include appearing in court, providing legal advice and opinions and drafting legal documents on the matters involving the Corporation/ Department. Depending on assignment, the incumbent may be required to perform some or the full range of the duties of the position.

KEY RESPONSIBILITIES AND DUTIES

- Represents the Corporation on matters before the courts.
- Provides advice on the less complex legal matters.
- Drafts the less complex legal documents and assists in the drafting of the more complex documents including contracts, leases and memorandums of agreements.
- Conducts research, interprets laws, rules and regulations and prepares legal opinions and briefs in respect of the less complex legal matters.
- Provides advice by supplying legal authorities based on research.
- Assists in performing court case preparation work such as interviewing witnesses, taking depositions and preparing pre-trial briefs and draft pleadings for filing.
- Assists in reviewing existing legislation, rules and regulations related to the Corporation's operations and recommending appropriate amendments.
- Assists in the development and maintenance of an up to date repository of laws, judgments, contract precedents and related materials in respect of the Corporation's operations.
- Drafts Corporation's Notes, memoranda, letters and other documents on legal matters.
- Copies and collates relevant documents.
- Performs other duties as required.

IMPLEMENTATION AND REPORTING

Supervision will be given by the Corporate Secretary of the Municipal Corporation. In undertaking the tasks outlined above, overall support will be provided by the Ministry of Rural Development and Local Government.

MINIMUM QUALIFICATIONS AND EXPERIENCE

- No experience required.
- Bachelor of Law Degree from a recognised institution.
- Legal Education Certificate or equivalent from a recognised institution.
- Admission to practice Law in Trinidad and Tobago.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of the Laws of Trinidad and Tobago.
- Knowledge of legal principles, practices and procedures.
- Knowledge of legal research methods and techniques.
- Knowledge of the court procedures and practices and of rules of evidence.
- Some knowledge of the laws and regulations related to the Ministry's operations.
- Some knowledge of legal drafting principles and methods.
- Proficiency in the use of Microsoft Office Suite.
- Skill in the use of personal computers.
- Ability to use e-Government technology platforms.
- Ability to use the internet for research purposes.
- Skill in drafting legal documents/instruments.
- Ability to interpret and analyse the law and legal issues.
- Ability to present and explain statements of fact and the law, and to argue clearly and logically both orally and in writing.
- Ability to maintain confidentiality.
- Ability to establish and maintain effective working relationships with fellow employees and members of the public.

Please forward resumes to aoiicouva@hotmail.com or use the drop off box facility at the Main Administrative Building located at 4-6 Railway Road Couva.

Chief Executive Officer
Couva Tabaquite Talparo Regional Corporation
21st October 2022

21. Line Cooks Wanted

Line Cooks Wanted

Line Cooks Wanted

[\[View file #6236 online\]](#)



**COME JOIN OUR
TEAM**

-Line Cooks
\$25/hr

- Evening shift 2pm-10pm
- Must be able to work in a fast pace environment
- Must be able to stand for long hours

Email resume-
ashasbakenshark1@hotmail.com

For enquiries:

 WhatsApp only
472-6156

22. Machine Operators Wanted

Machine Operators Wanted

Machine Operators Wanted
[\[View file #6237 online\]](#)



VACANCY ANNOUNCEMENT:

MACHINE OPERATORS

- Must be able to read and follow details of paperwork
- Must have relevant experience in the Roofing Industry
- Must be a Team Player
- Must have a Certificate of Character

Submit Updated Resumes To humanresources@roofsystemstt.com

FOR MORE INFO PLEASE CALL:

(868) 285-9164

 [roofsystems](#)

www.roofsystemstt.com



23. Plumber Wanted at Europa

Plumber Wanted at Europa

Plumber Wanted at Europa

[\[View file #6241 online\]](#)



JOIN OUR SOUTHERN FACILITY MAINTENANCE TEAM

Point Fortin, La Brea, and environs

Carpenter

- *Craftsman Certificate in Joinery, woodwork/related skill OR*
- *5 years relevant experience*
- *Experience in general repairs e.g. doors, locks, ceilings, gypsum, wood/concrete surfaces*

Plumber

- *Craftsman Certificate in plumbing or related skill OR*
- *5 years relevant experience*
- *Experience in troubleshooting, installation and repairs of fixtures and fittings, a very good working knowledge and understanding of pumps and water heaters. Able to isolate water supply.*

General Assistant

- *Craftsman Certificate or training in plumbing/electrical/AC/pumps*
- *2 years relevant experience maintenance of swimming pools, use of hydro blasting equipment, basic troubleshooting and repairs of split/window type air-condition units and water pumps. general carpentry/facility upkeep.*

Email your CV to : trinidadjobs.europa@gmail.com

24. Production Worker Vacancy

Production Worker Vacancy

Production Worker Vacancy

[\[View file #6242 online\]](#)

WE ARE HIRING

Production Workers

- Food Manufacturing Facility -Freeport
- Nationals and Registered Caricom workers are welcome to apply. Non - nations must present valid work permits.
- Honest, reliable and hard working.
- Please send resume to production@vashagroup.com or call 225 4835 ext 236

production@vashagroup.com

25. Sales Associate Vacancy in Arouca

Sales Associate Vacancy in Arouca

Sales Associate Vacancy in Arouca

[\[View file #6243 online\]](#)



LIGHTING PARADISE

WE ARE HIRING

Sales Associate
(AROUCA/TUNAPUNA)

Serves customers by helping them select products. Provides outstanding customer service for In-store and Online Markets

Requirements:
5 CXC/CSEC inclu. English & Math
Minimum Experience Required

Send your cv or resume to
jobsatlightingparadisett@gmail.com

Or **Drop In at Branch**
#69A Charles Street North,
Gasparillo

APPLY NOW!

26. Salesperson Vacancy

Salesperson Vacancy

Salesperson Vacancy
[\[View file #6244 online\]](#)



No Calls

JOB
VACANCY
GRADE 1
PVC Ceiling Ltd

Female
Sales Person Needed
For
Ceiling Showroom
STARTING @ \$25 PER /HR
URIAH BUTLER HIGHWAY
SOUTH BOUND LANE
WHATSAPP 468 5978
FOR MORE INFO....

27. Seasonal Workers Wanted

Seasonal Workers Wanted

Seasonal Workers Wanted

[\[View file #6245 online\]](#)



**WE ARE
HIRING**

SEASONAL WORKERS

- Great Compensation
- Comfortable Working Environment
- Opportunity to Become Permanent

Submit your CV & Pic

ECOWASHTT@OUTLOOK.COM

28. Office Assistant Vacancy

Office Assistant Vacancy

Office Assistant Vacancy
[\[View file #6248 online\]](#)

TESIIC

**OFFICE
ASSISTANT
NEEDED**

Requirements

Must have three cxc subjects!
Must have good communication skills!
Any Office Experience is an asset!

Send your Resume @
info@theeverydayshippingandimports.com

